

**GOVERNING BODY
OF
KAMARAJ COLLEGE OF ENGINEERING AND TECHNOLOGY
(AUTONOMOUS)**

S.P.G.Chidambara Nadar – C.Nagammal Campus,
S.P.G.C.Nagar, K.Vellakulam - 625 701
Near Virudhunagar, Madurai District.

Phone : 04549 - 278791, 278171 Fax : 04549-278172 E-mail : mail@kamarajengg.edu.in

Dr. ANANT ACHARY,

EX-OFFICIO

Date: 06.03.2020

**PROCEEDINGS OF THE 1ST MEETING OF THE GOVERNING BODY
KAMARAJ COLLEGE OF ENGINEERING AND TECHNOLOGY,
HELD AT 11.00 A.M. ON 06.03.2020**

MEMBERS PRESENT:

Thiruvallargal

1. Er. S.P.G.C.Srimurugan, B.E., M.Sc.(Engg.), Manchester
Secretary, Kamaraj College of Engineering and Technology
Managing Board, Virudhunagar.
Chairman of the Governing Body
2. Er. S.Raja, B.E., M.I.E., FIV.,
President, Kamaraj College of Engineering and Technology
Managing Board, Virudhunagar.
Member – Management
3. Mr. P.K.P.R.Jawahar,
Vice President, Kamaraj College of Engineering and Technology
Managing Board, Virudhunagar.
Member – Management
4. Mr. S.Ganesan, D.M.E.,
Joint Secretary, Kamaraj College of Engineering and Technology
Managing Board, Virudhunagar.
Member – Management
5. Mr. V.P.P.V.Periasamy, B.Com.,
Treasurer, Kamaraj College of Engineering and Technology
Managing Board, Virudhunagar.
Member – Management
6. Dr. M.Vasanthi, M.Sc., Ph.D.,
Professor & Dean (Academic Courses),
Kamaraj College of Engineering and Technology,
Virudhunagar.
Member – Teacher of the College
7. Dr. R.Suresh Babu, M.E., Ph.D.,
Professor & Head, Department of ECE,
Kamaraj College of Engineering and Technology,
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Member – Teacher of the College

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8. Prof. T. Ramamurthy, Ph.D.,
Former Professor of Civil Engineering
IIT, New Delhi.
UGC Nominee

9. Mr. A. Kubera Raja, M.Sc., M.Phil.,
Assistant Professor, Department of Physics,
Government of College of Engineering,
Bodinayakanur
State Government Nominee

10. Dr. T. Ramesh Babu, M.E., Ph.D.,
Professor, Department of Industrial Engineering,
CEG Campus, Anna University, Chennai.
University Nominee

11. Dr. Anant Achary, M.Tech., Ph.D.,
Principal,
Kamaraj College of Engineering and Technology, Virudhunagar.
Member Secretary Ex Officio

12. Dr. C.T. Vijayakumar
Professor & Dean (Research),
Kamaraj College of Engineering and Technology,
Virudhunagar.
Special Invitee

13. Dr. S. Kalyani, Ph.D.,
Professor & Dean (Examinations),
Kamaraj College of Engineering and Technology,
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Special Invitee

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Item No.	Agenda Items	Points Discussed / Resolution
001.01.00	KCET Virudhunagar – act, statues, rules, policies and regulations related information	<p>Chairman of the College welcomed all the members present for the 1st Governing Body meeting.</p> <p>Principal gave a presentation highlighting the glimpse of the institution to the members present. The faculty centric policies and student centric policies of the institution was presented. The members wanted to know the number of faculty members who have availed sabbatical leave. It was informed by Principal as on date 4 faculty members have availed Sabbatical Leave to complete Ph.D programme. It was also mentioned that they were provided four years of sabbatical leave for successful completion of their doctoral degree programme.</p> <p>The nominees of UGC, DOTE and Anna University were interested in knowing about the bus facilities available for students and about the residential arrangements available for the faculty members. Principal explained that totally 26 buses are available for the students to commute from their residence to the college and the management has planned for construction of residential quarters for staff members.</p> <p>The members suggested giving details of the number of Ph.D. holders and number of Ph.D. produced separately in Engineering/Technology departments and Science & Humanities.</p> <p>It was informed by the Principal that the college has been granted Autonomous Status for a period of ten years 2019-20 to 2028-29. The members appreciated the efforts taken by the institution over the past years</p>

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Item No.	Agenda Items	Points Discussed / Resolution
001.01.01	To inform the nomination of institute's nominee and principals' nominee in the governing body.	Teachers of the college nominated by the Principal are 1. Dr.M.Vasanthi, Professor & Dean (Academic Courses) 2. Dr. R.Suresh Babu, Professor & HoD, Department of ECE Educationist nominated by the Institute: Dr. P.Kaliraj, Vice Chancellor, Bharathiar University, Coimbatore
001.01.02	Confirmation of the minutes of the Thirtieth Meeting of the Governing Council	Read and Approved
001.01.03	Action taken report	Read and Approved
001.01.04	To consider and approve the formation of academic council	Governing body approved the following academicians to be experts (outside college nominated by Governing Body) in academic council: 1. Er. A.N.Lakshmanan, GM, R&D, TVS Rubber, Madurai 2. Dr. A.Sannasiraj, Professor, Department of Ocean Engineering, IIT Madras. 3. Prof. G. Arthanatheeswaran, Assoc. Prof. Department of Chemical Engineering, NIT Trichy. 4. Prof. N.C.Sivaprakash, Dept. of Instrumentation and Applied Physics, IISc Bangalore. The Committee members recommended the inclusion of few other industry / academic experts as special invitees in the Academic Council if required
001.01.05	To inform the Board of Studies members for each department	Principal informed the Anna University nominees for the Board of Studies of each department.
001.01.06	To consider and approve the formation of finance committee	The committee nominated Mr. A. Inbasekaran, Internal Auditor / KCET as the member of finance committee and recommended the inclusion of other members associated with financial aspects of the institute as special invitees if required.
001.02.00	Infrastructure and facilities	

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001.02.01	To inform about the establishment of the Engineering Skill Development Laboratory	Principal informed about the establishment of Engineering Skill Development Laboratory module of National Instruments, Bangalore
001.03.00	Affiliating university / DOTE / UGC / AICTE – letters and notifications	
001.03.01	To inform the new course B.Tech. Artificial Intelligence and Data Science as Second Programme under the Department of CSE. Proposal Submitted to AICTE and AU for Approval	Principal informed that proposal has been submitted to AICTE and AU for the start of the new course B.Tech. in Artificial Intelligence and Data Science from the academic year 2020-2021 as second UG programme under the Department of Computer Science and Engineering. The permission letter from the Director, Centre for academic courses for starting the new course has been received. It has been directed by the committee to convene the Board of studies and Academic Council to get the approval for new curriculum and syllabi for the above new course
001.04.00	Administrative activities	
001.04.01	To inform on the steps taken for appointment of teaching faculty / administrative and non-teaching staff to meet the new demand for student faculty ratio 1:15 as per AICTE norms Autonomous / Deemed to be University	The advertisement for faculty recruitment in all departments has been given in National Edition of the Times of India. Good response has been received from academicians, outside as well as inside the state.
001.04.02	To inform the governing body about the appointment of Dean (Academic Courses)	Dr. M.Vasanthi is appointed as Dean (Academic Courses) and will take care of all academic related activities
001.04.03	To inform the governing body about the appointment of Dean (Examinations)	Dr. S.Kalyani is appointed as Dean (Examinations) and will take care of all examination related activities
001.04.04	To inform the governing body about the appointment of Dean (Research)	Dr. C.T.Vijayakumar is appointed as Dean (Research) and will take care of all research related activities

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001.04.05	To inform the governing body about the proposed organizational structure	Read and Approved
001.04.06	To inform the Governing Body about the HR manual, Institutional Handbook and OBE Manual	Read and Approved
001.05.00	Admissions	
001.05.01	To consider and approve the proposed admission policies for the academic year 2020 – 2021 under Management Quota	<p>It was suggested to conduct entrance exam for management quota students so that their stream of interest could be known.</p> <p>However, Prof. T. Ramamurthy, UGC Nominee, Dr. A. Kubera Raja, the State Government Nominee, and Dr. T. Ramesh Babu, University nominee, suggested not conducting entrance exams for admitting students under management quota since the Affiliating University is admitting students based on their HSc Marks only. They also opined that in the current scenario of admission of technical education supply is more than the demand and hence conduct of entrance exam will not serve the purpose.</p>
001.05.02	To inform the governing body about the meeting arranged with school head-masters and head-mistresses	In order to create an awareness about the scope of engineering and career opportunities in different fields of engineering, the following programs were conducted:
001.05.03	To inform the governing body about the meeting arranged with principals of polytechnic institutions	<ol style="list-style-type: none"> 1. School Head Masters / Principals / Head Mistress Conclave - 28 HMs/Principals Participated 2. Polytechnic Principals / HoDs Conclave-Representatives from 19 polytechnics participated.
001.06.00	Academic Activities	

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001.06.01	To consider and approve the proposed curricular framework for all UG and PG programmes	<p>Dean, Academic courses presented in detail about the academic framework of all Under graduate and Post graduate programs.</p> <p>Total of 180 credits has been planned with 8 credits for end semester project and 3 credits for online courses.</p> <p>Dr. T. Ramesh Babu suggested that minimum credit requirement for the award of degree can be fixed and a range should be presented to the Academic Council. The committee opined that the total credits could be fixed in the range of 160 to 180 credits and can be made program specific.</p> <p>The committee also suggested the inclusion of two theory subjects (electives) in the end semester.</p> <p>The committee suggested that for the bright students, additional courses / credits could be provided which would appear in the transcripts however would not be included for CGPA calculation / credits required for graduation.</p> <p>It was also suggested to adopt relative grading system in the Regulations. Score in the range 91 -100 can be graded as 'O' and 51-60 as 'B' grade. The intermediate grades could be fixed semester wise based on the mean of the marks scored between 60 to 90.</p> <p>The committee approved the proposed internal and external weightage of 40:60 marks for theory and 50:50 marks for laboratory courses and recommended this schema to the Academic Council for due consideration.</p> <p>The committee also clearly specified that students admitted till 2019 will follow the Anna University Regulations and Curriculum.</p> <p>The committee also suggested not to opt for conduct of special supplementary examinations for the first two years atleast under autonomous system.</p>

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001.06.02	To inform about setting up of Centre for Advanced Studies	The institution has signed MoU with University of Wisconsin, La Crosse Campus, USA and SEGi University, Malaysia under Center for Advanced Studies to offer certificate course/ diploma courses of foreign universities
001.07.00	Finance	
001.07.01	To consider and approve the internal audit report for the financial year 2019-2020	Read and Approved
001.07.02	To consider presentation of Proposed Budget to the finance committee	Read and Approved
001.08.00	Research	
001.08.01	To consider and approve the creation of an Intellectual Property Cell	Dean R & D presented the details of Research and development activities currently ongoing and proposed plan for enhancing R&D activities in the college.
001.08.02	To consider and approve the proposed activity for research	<p>Dr. T. Ramamurthy suggested providing seed money to the faculty members for doing research. In this regard, Dr. T. Ramesh Babu shared that Anna University provides a seed money of Rs. 50,000/- to the young faculty members who are doing research.</p> <p>Principal informed that research and development fund is available in the budget.</p> <p>It was also brought to the notice of the members that each year, students have received funded projects from TNSCST, under Student Project Scheme.</p> <p>Dean R & D informed that consultancy work will be promoted to generate revenue.</p>
001.09.00	Examinations	

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001.09.01	To consider and approve the guidelines for examination to maintain high standard under the autonomous status.	Dean Examination explained the systems and procedures to be followed for the conduct of examination in the autonomous system. Dr. T. Ramesh Babu suggested to have 2 sets of question paper for each subject after double blinded scrutiny. The State Government Nominee Dr. A. Kubera Raja and other members suggested that supplementary examination could be conducted only for 7 th and 8 th semester
001.09.02	To consider and approve the important policies of the examination	
001.09.03	To consider and approve the formation of Executive Council for the examination	Read and Approved the formation of council (Executive Council) to monitor the integrity of conduct of examinations in autonomous system.
001.10.00	Estate office	
001.10.01	To inform the space provided for Aurora Technovasion for their Office	Aurora Technovasion, a startup company by an Alumnus of the Department of Information Technology has started functioning inside the campus from 06/03/2020.
001.10.02	To inform the construction of Principal Quarters at the second floor of the guest house	Principal Quarters has been constructed in the second floor of the guest house and Principal has already occupied
001.10.03	To inform about the Autonomous Examination Cell	Autonomous Examination Cell is under construction in the first floor of Girls Dining Hall
001.11.00	Industry - Institute tie-up / MoU	

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001.11.01	To inform the governing body about the MoU signed	MoUs have been signed with the following organizations: 1. Appasamy Associates, Arumbakkam 2. Kompetebzzentrum Holz GmbH, Austria 3. Wisconsin University, La Crosse Campus, USA 4. SEGi Univeristy, Malaysia 5. Siemens CoE, NIT Trichy
001.12.00	Foreign universities tie-up / collaboration / MoU	
001.12.01	To inform the governing body about the MoU signed with the Wisconsin university, La Crosse campus, USA	MoU has been signed with University of Wisconsin, La Crosse Campus, USA for the students to pursue their Masters Programme.
001.12.02	To inform the governing body about the MoU signed with the SEGi university, Malaysia	MoU has been signed with SEGi University, Malaysia to promote student exchange programme for post-graduation.
001.12.03	To consider and approve the proposal for signing MoUs with Australian and UK universities	Principal informed that steps are being taken for signing MoUs with Australian and UK universities for student exchange program.
001.13.00	Miscellaneous / other items	
001.13.01	To inform about the placement status as on date	For the 2019-2020 academic year, 316 placement offers have been received out of which 265 are unique offers. Average salary is Rs.2.59 lakhs. Average salary of previous year was Rs.2.05 lakhs.
001.13.02	To inform about staff appointed	Read and Ratified
001.13.03	To inform about staff who left the institution	Read and Ratified
001.13.04	Approval to revise the Vision and Mission of the Institute	The members suggested that the vision and mission statements of the institution are very broad and there is a scope for revision. They suggested to constitute a committee comprising of all stakeholders to get their opinion and then follow a specific process to modify the mission / vision statements

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001.13.05	To fix the date for the second meeting of the governing body	Members suggested that Saturday would be preferable for GB meeting The 2 nd Governing Body meeting is tentatively fixed on 09.05.2020 (Second Saturday in the Month of May 2020).
001.14.00	Any other items	Dr. T. Ramamurthy insisted that teachers and students must communicate in English inside the campus and to effectively disseminate this information, slogans like "Talk in English Only" need to be put up at various prominent places in the campus. It was suggested to have a ramp in the front entrance of the college

With vote of thanks by the Ex-Officio, the meeting came to an end.



(Er. S.P.G.C.Srimurugan, B.E., M.Sc. (Engg.))
Chairman



(Dr. ANANT ACHARY)
Ex-Officio